

PRIVACY RIGHTS REQUEST FORM

As required under applicable privacy and data protection laws, individuals have certain rights regarding their personal data we collect and process. These rights may differ according to your jurisdiction. In order to submit a request to exercise your rights related to your personal data pursuant to the applicable data protection laws, **please complete this form and send it to our privacy team at: XXX.**

Please provide accurate information as otherwise we will not be able to contact you and provide you with the support you are seeking. Please note that completion of this form is not compulsory but may assist us to process your request quickly and efficiently. Information provided in connection with this form will be processed solely for the purpose of responding and fulfilling your request and will be deleted immediately thereafter (unless otherwise required under applicable laws). For more information, please review our Privacy Policy.

Please note: some options are available within your browser or device settings or by using the cookie preference settings in our website. We recommend to first try and exercise your rights through the website or your device, it will be faster, automated, and will not require you to fill in this form.

1) Contact information:

Full Name:

Email Address:

Phone Number (optional):

US State:

2) Are you the data subject or a representative of the individual requesting to exercise the rights?

- I am the Data Subject requesting action.
- I am not the Data Subject; however, I'm acting on behalf of the Data Subject. I have written authority, which I enclose and attached to this letter herein.

3) What is your relationship with us?

- Visitor of the website
- Other:

4) Your request:

Detailed below are various rights and requests you may submit depending on your residence. Please check the applicable right you are requesting to execute.

- right to be informed;

- right to know or access;
- right to deletion of personal data (the right to delete is not absolute and in certain cases we will have the lawful right to maintain the personal data);
- right to data portability (to obtain a portable copy of the personal data);
- right to non-discrimination;
- right to rectification;
- right to limit the use and disclosure of sensitive personal information;
- right to opt out of:
 - sale of personal information;
 - sharing for cross-contextual behavioral advertising;
 - use of automated decision making.
- Other _____

Help us to help you!

Please provide any additional relevant information about your request

Provide as much detail as possible, such as relevant dates, references, etc. For further information regarding the rights of individuals in relation to their personal data, please see our Privacy Policy.

Verification of identity

In order to keep the privacy of individuals safe we need to make sure you are indeed who you say you are, for this reason we may send you a request to verify your identity, depending on the rights you wish to exercise. We reserve the right to refuse to act on your request if we are unable to identify you.

Transfer of data

The information you provide will only be used for the purposes of identifying the personal data you are requesting and for responding to your request, in accordance with the data protection laws. It may be shared with our relevant departments and/or service providers to enable us to respond to your request. In case of data transfer outside of the EEA will be subject to the appropriate organizational and technical measures required by the data protection laws.

What happens next?

We will process the request without undue delay and in any event no later than within the time frame provided under applicable data protection laws, we reserve the right in certain circumstances to extend the aforementioned period if the request is complex, numerous or we are in need of additional information.

In certain circumstances, where disclosure of part or all of the information you have requested would adversely affect the rights and freedoms of others, we may not be able to disclose the information to you, in which case you will be informed promptly and given full reasons for that decision.

The processing of the request is free of charge; however, we may want to reserve the right to charge a reasonable fee to cover certain administrative costs (such as providing additional copies of the data) or for handling manifestly unfounded or excessive requests.